THE UNIVERSITY

At DePaul students may pursue undergraduate degree programs on seven campuses: Barat, Lake Forest, Lincoln Park, the Loop, Naperville, O’Hare, or Oak Forest. Regular students of any School or College may register for classes on any campus, arranging hours and courses in a manner designed to afford maximum educational advantage.

THE CAMPUSES

The Lincoln Park Campus is situated about three miles north of the Chicago Loop in the vicinity of Webster (2200 N), Halsted (800 W) and Racine (1200 W). On this campus the College of Liberal Arts and Sciences, the School of Music, the School of Education, and The Theatre School offer daytime and some evening programs leading to these undergraduate degrees:

- Bachelor of Arts
- Bachelor of Fine Arts
- Bachelor of Music
- Bachelor of Science
- Bachelor of Science in Education

The Loop Campus is located at 1 East Jackson Boulevard, between State, Jackson and Wabash. On this campus the College of Commerce, the College of Liberal Arts and Sciences, the School of Computer Science, Telecommunications and Information Systems, and the School for New Learning.

The Barat campus is located at 500 E. Westleigh Drive in Lake Forest, Illinois. The Lake Forest Campus is located at 150 Field Drive, Lake Forest, Illinois (just east of I-94 at Route 60). The Naperville Campus is located at 150 W. Warrenville Road, Naperville, Illinois (at I-88 and Naperville Road). The O’Hare Campus is located near O’Hare Airport at 3166 River Road, Des Plaines, Illinois (at the intersection of Devon Avenue and River Road). The Rolling Meadows campus is located at 2550 W. Golf Road in Rolling Meadows, Illinois. The Oak Forest Campus is located at South Suburban Community College’s University and College Center, 16333 South Kilbourn Avenue, Oak Forest, Illinois (at I-57 and 167th street). The School of Computer Science, Telecommunications and Information Systems, the Kellstadt Graduate School of Business, the College of Liberal Arts and Sciences, the School of Education, and the School for New Learning offer courses at a number of these sites.

THE UNIVERSITY LIBRARIES

The University Libraries provide resources and services to students, faculty, and staff through nine different units: The Barat Campus Library, the Lake Forest Campus Library, the Lincoln Park Library, the Loop Campus Library, the Naperville Campus Library, the O’Hare Campus Library, and the Oak Forest Campus Library. The delivery of information and materials is increasingly linked to computer and networking technologies. Electronic access to periodical articles, indexes, and other information resources in the social sciences, business, law, humanities, and sciences is readily available in all libraries.

Access to materials in all the DePaul Libraries is provided through ILLINET Online, the Libraries’ online catalog and circulation systems. The combined collection of the DePaul University Libraries includes over 812,000 volumes, 320,000 microform volumes, 10,700 current serial subscriptions, thousands of titles of electronic books and serials, and a diverse microcomputer software and audiovisual collection.

ILLINET Online also allows users to identify books from over 45 other colleges and universities in Illinois, including the University of Illinois. Current DePaul students may choose to borrow directly from these institutions in person or request an interlibrary loan. Materials from other libraries across the United States can also be located and obtained through interlibrary loan.

Information, brochures, and bibliographies are available at all nine locations and through

The John T. Richardson Library at Lincoln Park supports programs in the College of Liberal Arts and Sciences, the School of Education, the School of Music, and the Theatre School. Facilities include a media area for using audiovisual materials and the Education Resource Center with curriculum materials for elementary and secondary school teaching, a digital image collection, a career information collection, and a collection of music recordings and scores. Rare book collections include the Napoleon Collection, the Dickens Collection, and the Sporting Collection, as well as numerous titles dealing with nineteenth century literature and book illustration. The University Archives houses materials documenting the growth and development of DePaul.

The Loop Campus Library primarily focuses on materials to support the programs of the College of Commerce and the School of Computer Science, Telecommunications and Information Systems, but also has a core collection of reference materials in other areas. Areas of strength in the collections are accounting and finance.

The College of Law Library has an extensive collection of Anglo-American legal materials which provides both basic and advanced resources needed to support the law school curriculum. The law collection includes United States federal and state court reports, codes, constitutions, and statutes; materials on health law, tax law and international human rights law; and legal periodicals. Designated an official depository for government publications, the Law Library provides a selective collection of federal documents.

The Barat, Lake Forest, Naperville, O’Hare, Oak Forest, and Rolling Meadows Campus Libraries offer an innovative approach to library service by providing access to information using computers and telecommunications. The Library’s networked electronic information resources include access to ILLINET Online, and also provide access to periodical articles, business reports, indexes, an encyclopedia and other reference sources. The Barat, Lake Forest, O’Hare, Oak Forest, Rolling Meadows Campus libraries have small, select print reference collections; the Naperville Campus Library has a more significant collection of print materials including selected journals and books. Books and other journal articles needed by students and faculty are delivered by a daily intra-university shuttle service.

TECHNOLOGY AND COMPUTER RESOURCES

The services introduced below provide an overview of what is available to students from Information Services (IS), the division that brings computer and telecommunications technology to DePaul University. Students are encouraged to visit the Technology Resources page on DePaul University’s website at www.depaul.edu or call IS’s Technology Assistance Center at (312) 362-8765 for specific information regarding locations, hours, and applicable fees.

IDENTIFICATION CARD SERVICES

Also known as ID Services, this office is a central distribution point for services and information affecting all DePaul students. ID Services distributes such essentials as identification cards, library bar codes, free student e-mail accounts, Personal Identification Numbers (PINs) and passwords. ID Services also coordinates CTA U-Pass distribution to eligible students at the beginning of each quarter. The main offices for ID Services are located at the Loop and Lincoln Park campuses; however, ID Services also has locations at the Suburban campuses to provide greater access to services. Call (312) 362-5959 or (773) 325-7466 for details.

COMPUTER LABS

Located on every campus, the Student MicroComputing Centers have over 500 computers available for students to work on course assignments, check e-mail, and use the Internet. Students can print homework in the computer labs; however, some restrictions may apply on quantity. Please note that some computer labs are reserved for specific purposes and may not be open to all students at all times.
DEPAUL ONLINE (DPO)
DPO provides students with access to the Internet from home via a dial-up computer connection. With this service students can browse the Internet, send and receive e-mail, read and post to Usenet Newsgroups, and create a personal web page. Students enrolled for classes are eligible for DePaul Online. DPO is compatible with computers that meet minimal technical requirements. To apply for DePaul Online or for more information, please visit service.depaul.edu/dpo/ or call the Technology Assistance Center at (312) 362-8765.

DEPAUL RESNET
In conjunction with Student Affairs, Information Services offers all residence hall students a free, high-speed Internet connection. Residence hall students who bring a computer and Network Interface Card to DePaul can plug into the data jack in their room. Data connections make e-mail and Internet research convenient, because the student's telephone line remains open when connected to the Internet and is approximately 20 times faster than a modem connection. Contact the Technology Assistance Center for details about the ResNet service including technical requirements. A concurrent subscription to DePaul Online is not required.

FREE STUDENT E-MAIL
Every currently enrolled student at DePaul University has an e-mail address. This e-mail account can be accessed from freestanding e-mail stations in the residence halls and Student computer labs as well as through DePaul Online. Accounts are cancelled when courses are not taken for two consecutive terms.

ELECTRONIC REGISTRATION OPTIONS
Information Services has developed two electronic methods to supplement students' registration options – NROL telephone registration and registration via the World Wide Web. Both NROL and Web Registration allow students to register for classes, add or drop classes, and review one's class schedule. Web Registration also contains the following features: view a student's personal registration start date, view a built-in schedule of class offerings, search for classes that meet department, campus or time requirements, link to course descriptions, "point-and-click" on class selections, and print a completed schedule. Please direct inquiries regarding registration options and requirements to the Registrar's Office.

SKILL-BUILDING OPPORTUNITIES
Students may improve their basic computing skills through a software training program. Courses are offered throughout the year and provide instruction in Windows 95, Microsoft Office (Word, Excel, PowerPoint, and Access), and the Internet. Professionally prepared materials for all workshops are distributed to participants. Please visit service.depaul.edu to find course descriptions and registration procedures.

Free computer-based training is also available for the student who prefers to pursue training according to his or her own schedule. This training program is customized to each student's needs and can be accessed from computer labs or through DePaul Online or ResNet. Courses include several levels of the Microsoft Office suite plus other current software applications and can be found at swtrainer.depaul.edu.

TELECOMMUNICATIONS SERVICES
University housing provides telephone service for each student, including an individual phone number and voicemail box for each resident. Students supply their own telephones and are billed monthly for usage. Dial tone service is active when students move in and is included with room fees. Additional features are automatically added at no cost and include call waiting, three-way calling and call forwarding. This service utilizes university-owned telephone lines and equipment; therefore, some regulations apply to usage on the university telephone system.
The Career Center invites students to begin exploring career options as soon as they enroll at DePaul. The Career Center is focused on helping students make connections to the world of work throughout their time at DePaul. Four main types of programs and services help students manage the different stages of their career preparations:

**SHARPEN CAREER KNOWLEDGE & SKILLS**
Workshops are offered to help students make well-informed career choices, improve their career-related skills and better utilize Career Center programs. Peer Career Advising is available to students seeking resume critiques and basic career advice on a walk-in basis. Advanced Career Advising is another resource for students looking for guidance in their career planning. Career information and research tools are also available through the Career Center's website.

**GAIN INTERNSHIP & WORK EXPERIENCE**
Students can apply for part-time jobs through Student Employment and build progressive and career-relevant experience through an array of jobs right here at DePaul. Students who want to use an internship to fulfill their Junior Year Experiential Learning credit can do so through the University Internship Program.

**BUILD YOUR NETWORK**
Students can also tap into DePaul’s network of working professionals and employers through the Alumni Sharing Knowledge (ASK) career mentoring and networking program by requesting career mentors or contacts. Career Networking Events and Company Presentations also give students a chance to learn from and meet working professionals who are interested in connecting with them.

**FIND WORK**
Once a student has spent time honing career knowledge and skills, gaining work experience and building a network, the Career Center helps them find work through a number of programs. On-Campus Recruiting allows students to interview with companies recruiting on campus. Job & Internship Fairs, five large-scale recruiting events drawing hundreds of employers and thousands of job seekers, are another way for students to connect with employers. Job & Internship Listings and Resume Referral services are provided online for students’ convenience.

**CAREER CENTER WEBSITE**
The Career Center enables students to participate with many programs and services online. In addition to an online system for Student Employment, On-Campus Recruiting and other programs, the website features research tools and links to DePaul libraries’ career information collections, and Online Handbooks through which students can inform themselves, prepare themselves and take action to participate in all Career Center services.
ASSOCIATE VICE PRESIDENT FOR STUDENT ADVOCACY/DEAN OF STUDENTS

The Associate Vice President for Student Advocacy and the Dean of Students serve in a three-fold capacity—as an ombudsman for student concerns with the University, as the principle disciplinary office of the University, and as the liaison between the Student Affairs division and the other divisions and departments of the University. The Assistant Dean of Students is located on the Lincoln Park campus and provides additional support to the Dean of Students. Students will find helpful liaison and advocacy services through this office. This office is primarily concerned with improving the quality of student life at DePaul. Central to such improvements is the protection of student rights.

The office of the Associate Vice President and the Dean of Students is located in the Stuart Center, Room 300.

STUDENT LIFE

The purpose of the Student Life department is to enhance the holistic development of DePaul University students. Embracing the core values of Vincentian education, DePaul University Student Life designs and delivers high quality programs and services to enhance the holistic development of students through education and entertainment opportunities. Through programs, services, resources and advising, Student Life helps connect students with a vibrant and active campus community and helps student leaders achieve their goals.

Student Life provides leadership development and organizational training opportunities, advising to student organizations, programs and services for commuters, support of the DePaul Activities Board, fraternities and sororities, and Student Government Association.

We also serve as a resource for all clubs on campus. There are more than 120 student organizations meeting a wide variety of interests and needs including ethnic organizations, academic interest clubs, honoraries, and community service clubs. Throughout the year, DePaul Activities Board provide educational and entertaining programs to the student body including lectures, concerts, comedy shows and novelty acts.

Students have the opportunity to work with many diverse members of the DePaul University community. Students can learn to work with others, develop into well-rounded individuals and develop leadership skills.

Further information can be found at the website www.depaul.edu/~slife or call (773) 325-7361 at Lincoln Park or (312) 362-5015.

UNDERGRADUATE HOUSING

Residence Life at DePaul University strives to offer a total environment for learning in conjunction with academic pursuits. The residence halls combine the convenience of pleasant surroundings with the stimulating atmosphere of an urban community. Located on the Lincoln Park Campus, the residence halls are a convenient twenty minutes by public transportation from the Loop Campus. The residence halls/apartments are staffed with directors and resident advisors/community advisors to assist residents. All are air conditioned except Corcoran and McCabe.

The Department of Residence Life provides students with a wide range of housing options. For further descriptions regarding housing options, please visit our website at http://reslife.depaul.edu.

Students who wish to reside on campus are strongly encouraged to complete a housing agreement prior to February 1 in order to live on campus during the following year. For additional information write or call the Department of Residence Life, DePaul University, 2345 N. Sheffield Avenue, Suite 301., Chicago, IL 60614, (773) 325-7196.
ACCREDITATION

DEPAUL UNIVERSITY IS ACCREDITED BY
AACSB — THE INTERNATIONAL ASSOCIATION FOR MANAGEMENT EDUCATION
THE AMERICAN CHEMICAL SOCIETY
THE AMERICAN PSYCHOLOGICAL ASSOCIATION
THE ASSOCIATION OF AMERICAN LAW SCHOOLS
THE COMMISSION OF INSTITUTES OF HIGHER EDUCATION OF THE NORTH CENTRAL ASSOCIATION
OF COLLEGES AND SECONDARY SCHOOLS
THE NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC
THE NATIONAL COUNCIL FOR ACCREDITATION OF TEACHER EDUCATION
THE NATIONAL LEAGUE FOR NURSING

DEPAUL UNIVERSITY IS ON THE APPROVED LIST OF
THE AMERICAN BAR ASSOCIATION
THE ILLINOIS BOARD OF HIGHER EDUCATION
THE ILLINOIS DEPARTMENT OF REGISTRATION AND EDUCATION
THE ILLINOIS OFFICE OF EDUCATION, STATE TEACHER CERTIFICATION BOARD
THE STATE APPROVING AGENCY FOR VETERANS TRAINING

DEPAUL UNIVERSITY IS A MEMBER OF
THE AMERICAN ASSOCIATION OF COLLEGES OF NURSING
THE AMERICAN ASSOCIATION OF COLLEGES FOR TEACHER EDUCATION
THE AMERICAN ASSOCIATION OF HIGHER EDUCATION
THE AMERICAN ASSOCIATION OF THEATRE FOR YOUTH
THE AMERICAN ASSOCIATION OF UNIVERSITY WOMEN
THE AMERICAN COUNCIL ON EDUCATION
THE ASSOCIATION OF AMERICAN COLLEGES AND UNIVERSITIES
THE ASSOCIATION OF CATHOLIC COLLEGES AND UNIVERSITIES
THE ASSOCIATION OF GOVERNING BOARDS OF UNIVERSITIES AND COLLEGES
THE CHICAGOLAND ADVOCATES FOR SIGNED THEATRE
THE CONSORTIUM OF CONSERVATORY PROGRAMS
THE COUNCIL FOR ADULT AND EXPERIENTIAL LEARNING
THE COUNCIL OF GRADUATE SCHOOLS
THE FEDERATION OF INDEPENDENT ILLINOIS COLLEGES AND UNIVERSITIES
THE ILLINOIS ARTS ALLIANCE
THE ILLINOIS LEAGUE FOR NURSING
THE INTERNATIONAL ASSOCIATION OF THEATRE FOR CHILDREN AND YOUNG PEOPLE
THE LEAGUE OF CHICAGO THEATRES
THE MIDWEST ALLIANCE IN NURSING
THE NATIONAL ASSOCIATION OF INDEPENDENT COLLEGES AND UNIVERSITIES
THE NATIONAL CATHOLIC EDUCATION ASSOCIATION
THE NATIONAL COUNCIL OF EDUCATIONAL OPPORTUNITY ASSOCIATIONS
THE NATIONAL COUNCIL ON REHABILITATION EDUCATION
HONOR SOCIETIES

ALPHA LAMBDA DELTA
BETA ALPHA PSI
BETA GAMMA SIGMA
DELTA MU DELTA
DELTA SIGMA PI
GOLDEN KEY NATIONAL HONOR SOCIETY
OMNICRON DELTA EPSILON
ORDER OF THE COIF
PHI ALPHA DELTA
PHI ALPHA THETA
PHI BETA DELTA
PHI DELTA KAPPA
PHI KAPPA DELTA
PHI KAPPA PHI
PI KAPPA LAMBDA
PI SIGMA ALPHA
PSI CHI
SIGMA DELTA PI
SIGMA PSI SIGMA
SIGMA THETA TAU
SIGMA XI
THETA ALPHA KAPPA
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Vice President for Human Resources
ADMISSION

Philosophy and Policy

The admission philosophy and policy of DePaul University reflect concern for the worth and talents of the individual. DePaul considers the overall achievements of the candidate; admission decisions are not based solely on one particular factor or competence. The University recognizes that each individual brings unique abilities to the DePaul community and consequently tailors its programs so that each new student will be placed most advantageously for academic success. In addition to standard, required academic credentials, candidates for admission are encouraged to provide evidence indicative of current or potential academic and intellectual performance. Consideration is given to such additional factors as personal and occupational achievements, high ambition and diligence, creativity and qualities associated with leadership.

Incoming degree-seeking students are required to complete placement tests in writing and mathematics. Aligned to the demands of DePaul’s curriculum, these test results provide a useful tool for admission, academic advisement and registration. Students should consult the section of the Bulletin on placement testing for information concerning policies and procedures.

DePaul has a nondiscriminatory admission policy; it makes no distinctions on the basis of age, race, religion, gender, sexual orientation, creed, color, handicap or national origin.

Freshman Admission

Adults 24 years of age or older should contact the Office of Adult Admission for an Adult Application. Records and test scores from high school are not required of adults 24 or older. For more information, please refer to page 443 about adult admission policies.

Applicants who have studied outside the United States should complete the International Admission Application, regardless of their immigration status. See page XX.

Current high school students may be considered for admission to the freshman class on the basis of six or more semesters of high school work. However, by the time of enrollment the student must have graduated from an approved secondary school with a minimum of sixteen high school units, including 12 of an academic nature. Ordinarily this would be a minimum of four units in English, two in mathematics, two in laboratory science, two in social sciences and additional units in college preparatory subjects.

Recent high school graduates from an approved secondary school can be considered for admission on the basis of eight semesters of high school work including 12 units of an academic nature as noted above.

Applicants for unqualified admission based on high school records should have a strong grade point average in academic courses, rank in at least the upper half of their class, and demonstrate involvement in extracurricular, community or work activities. Applicants must present a high school counselor recommendation and acceptable scores on the American College Test (ACT) or the Scholastic Aptitude Test (SAT).

Application Procedures

1. Complete and return the application for admission and the $25 fee.
2. Provide an official transcript of high school grades covering at least six semesters.
3. Provide official scores from either the Scholastic Aptitude Test (SAT) or the American College Test (ACT).
4. Have the high school counselor complete and return the recommendation form included in the application for admission.
5. Applicants to the School of Music must complete an audition before an admission decision can be made.
6. Applicants to The Theatre School must complete an audition or portfolio review and submit three letters of recommendation before an admission decision can be made. In some instances additional letters of recommendation and a personal interview may be required of an applicant.

APPLICATION DEADLINES
The following are the application deadlines for admission. Candidates will be considered for admission on a space available basis.
- Fall Quarter—August 1st
- Winter Quarter—December 1st (November 1st for adult students)
- Spring Quarter—February 1st
- Summer Sessions—May 1st

EARLY ACTION PROGRAM
High school seniors who wish to be considered for the Early Action Program must apply to DePaul prior to November 15th. Students who meet entrance requirements will be notified by January 4th of acceptance. Early Action Program applicants have the benefit of completing the Financial Aid Early Award Form and are notified of their projected financial aid by January 15th. If desiring University housing and submitting the housing prepayment at that time, they receive priority in the residence hall assignment process. They are provided with priority academic advising and registration and are invited to selected DePaul events and programs during the academic year. The Theatre School and the School of Music do not offer an Early Action Program.

EARLY ATTENDANCE BY HIGH SCHOOL STUDENTS
Gifted, mature students may apply for admission and attend as full-time, degree-seeking undergraduates after three years of high school if they have met the diploma requirements of their high school. Recommendations are required from their parents, their principal and their high school counselor. The application should be submitted directly to the Director of Undergraduate Admission.
COOPERATIVE HIGH SCHOOL-COLLEGE PROGRAM

Gifted high school students may enroll at the University as part-time students taking courses for college credit in addition to their normal high school work. A recommendation indicating course areas in which the student is proficient is required from the high school principal or guidance director. Students in this program are not required to submit the regular application materials and test data. Students submit the Adult/Special Application. Courses may be taken during summer terms or the regular academic year. The application should be submitted directly to the Director of Undergraduate Admission.

TRANSFER ADMISSION

Adults 24 years of age or older should contact the Office of Adult Admission for an Adult Application. Records and test scores from high school are not required of adults 24 or older. For more information, please refer to page 424 about adult admission policies.

Applicants who have studied outside the United States should complete the International Admission Application.

Candidates who have completed at least 12 semester or 16 quarter hours of transferable college credit are considered transfer students. An applicant with fewer than 30 semester or 44 quarter hours of transferable college credit must provide both college transcripts and freshman application documents (page 422) and be qualified to meet freshman admission standards.

To be considered for admission, a transfer applicant must be in good standing at the last college attended and must have at least a cumulative 2.00 (C) GPA. Transfer applicants to the College of Commerce should have an overall 2.5 GPA. Transfers to the Department of Nursing must be registered nurses and should have an overall 2.5 GPA.

APPLICATION PROCEDURES

1. Complete and return the application for admission and the $35.00 fee.
2. Submit official transcripts from all colleges attended. If less than 30 semester or 44 quarter hours have been completed, official high school transcripts and scores from either the Scholastic Aptitude Test (SAT) or the American College Test (ACT) are required.
3. Official transcripts received from previously attended colleges and universities become the property of DePaul University and are not returnable to the student.

EVALUATION OF CREDIT

Admission counselors will prepare a preliminary evaluation of transfer credit as a service to inquiring transfer students. Interested students should call the Office of Admission at (312) 362-8300 to arrange an appointment. Adults 24 years of age or older should call the Office of Adult Admission at (312) 362-6709.

Generally all academic credit earned at a regionally accredited college is accepted in areas comparable to those offered at DePaul. Courses are accepted with grades of 'C' or better in the major area and 'D' or better in all other areas. Please note that any transfer credit from institutions not included on a student's application for admission may not be accepted, and omission or misinformation on the application are grounds for dismissal.

A maximum of 66 semester (99 quarter) hours may be transferred from a community college. A maximum of 88 semester (132 quarter) hours may be transferred from a four-year college or university. If both a community college and a four-year school have been attended, a maximum of 66 semester (99 quarter) hours may be transferred from a community college and the remainder of credit—up to 88 semester (132 quarter) hours may be transferred from a four-year school. This policy is applicable to new transfer students. Current students consid-
Students transferring in credit from another school need to consult with an academic advisor within their college office regarding whether or not the college office will allow the course(s) to be taken and the credit transferred to DePaul.

Students must complete at DePaul the senior residency requirement of 56 quarter hours and the minimum major requirement of one-half of the credit required in the major.

If a student completes hours over one of the maximums noted above, the best transfer courses to fit the student's major are accepted.

Semester credit is converted to quarter hours by multiplying the semester hours by 1.5. Thus, 3 semester hours become 4.5 quarter hours, 50 semester hours become 75 quarter hours in DePaul's quarter system.

A preliminary evaluation of transfer credit from the Office of Admission is sent with the letter of acceptance. This evaluation shows where the transfer credit applies to the student's major program. The student's college office may make changes to this evaluation. The college office evaluation is considered the official copy.

TRANSFER ARTICULATION

DePaul maintains articulation agreements with local community colleges. For a current listing of those agreements, please refer to transfer articulation page of the DePaul website.

ILLINOIS ARTICULATION AGREEMENT (I.A.I.)

DePaul University is a member of the Illinois Articulation Agreement (I.A.I.) for the general education core curriculum, effective September 1998. Students wishing to obtain the benefits of I.A.I. must submit an official transcript from the sending community college verifying that the I.A.I. has been completed. Students not successfully completing the I.A.I. will have their transfer courses reviewed on a course-by-course basis. Students will still need to complete DePaul's Experiential Learning and Senior Year Capstone courses. Additionally, students must complete two appropriate philosophy and two religion courses as part of DePaul's mission-based classes. If students have completed all or a portion of the philosophy and religion requirements, students should talk with their DePaul college office about upper-level general education courses to take while in residency. Courses that may be accepted as part of a student's major must be completed with a "C" or better. Students should also have official Advanced Placement or CLEP score reports sent directly to DePaul's Assessment Center.

ADULT STUDENTS

Students who are at least 24 years of age and students who hold a bachelor's degree may apply for degree or non-degree admission through the Office of Adult Admission. Adult students should contact the Office of Adult Admission at (312) 362-6709 for counseling and information.

Students in the following categories should complete the Adult Application:
Undergraduate degree seeking applicants who are 24 or older
Students-at-Large—students currently pursuing a degree at another institution
Undergraduate non-degree admission
Adults 24 or older should apply in one of the following categories:
Applicants who have studied outside the United States should complete the International Admission Application.
UNDERGRADUATE DEGREE SEEKING APPLICANTS WHO ARE 24 OR OLDER SHOULD APPLY IN ONE OF THE FOLLOWING CATEGORIES:

BACCALAUREATE ADMISSION
Baccalaureate admission requires that the student be in good standing at the last college attended. Admission decisions will be based on an evaluation of the candidate readiness to succeed at DePaul including any previous college or university course work and the DePaul University's placement exams. Applicants must submit the completed application with all supporting documentation by the application deadline. For those who are required to take the university's placement exam, this exam must be complete before an admission decision will be made. The university's placement exam is required of all applicants who have less than 100 hours of applied credit. Applicants must submit transcripts from all previous colleges and a $35.00 application fee.

APPLICATION DEADLINES
- Fall Quarter — August 1st
- Winter Quarter — November 1st
- Spring Quarter — February 1st
- Summer Sessions — May 1st

SPECIAL STUDENT ADMISSION
Special Student status offers adults 24 or over permission to enter DePaul for a maximum of four courses with no more than two courses per quarter. Students must be in good standing at the last school attended or have been out of school for at least two years. Special Students who successfully complete 16 quarter hours of work at DePaul are eligible for baccalaureate admission. Admission decisions will be based on an assessment of the applicant's readiness to succeed at DePaul. Special Students with degree intent may be required to submit transcripts of prior college work and complete university assessment exams before admission. Prior to subsequent registration, students will be required to submit official transcripts from all previous colleges. All students must submit a $25.00 application fee.

STUDENTS-AT-LARGE
A student enrolled in a college other than DePaul who intends to transfer earned DePaul credit to that other college should complete the adult application. Students are limited to six courses overall at DePaul.

The admission requirement for the student-at-large is evidence of good standing (minimum of 2.0 or above GPA on a scale of 4.0) at the current institution which must be listed on the application and a letter from their current institution stating the purpose of attending DePaul is to transfer the credit to their home institution.

Students-at-Large who decide to transfer to DePaul to earn a degree will be required to submit transcripts of all prior college work before an admission decision is made. All students must submit a $35.00 application fee.

NON-DEGREE UNDERGRADUATE ADMISSIONS
Students holding a Baccalaureate degree taking undergraduate courses should apply as a non-degree student. Please list degree granting institution and degree awarded on the application. Non-degree students must submit an official transcript demonstrating the completion of an undergraduate degree.
Students not holding a Baccalaureate degree wishing to take undergraduate courses may be eligible to apply as a non-degree student but are limited to two courses. Written documentation demonstrating student’s preparedness for success at DePaul will be required prior to an admission decision being made. Additionally, university assessment exams are required prior to registration. All students must submit the $35.00 application fee.

Please note that while these criteria are listed as overall guidelines for admission, each application will be reviewed on an individual basis to determine the applicant’s readiness for DePaul.

**Students with International Credentials**

Students who hold degrees or have studied outside the United States must complete the International Student Application regardless of their immigration status. The form is available through the Office of Admission, or may be requested via e-mail at intlapp@wppost.depaul.edu. As an alternative, students have the option to apply electronically via the DePaul website at www.depaul.edu. Applicants must meet academic requirements and demonstrate English proficiency with a minimum TOEFL score of 550, or 213 on the computer-based test. Applicants requesting I-20 forms (for F/student visa) must demonstrate adequate financial support for the first year of study. A letter of admission and I-20 form will be issued only after a student has been accepted to the University. Students with international credentials are encouraged to apply as far in advance as possible, deadlines for applicants with international credentials are two months prior to the desired entry term.

**Students Applying to a Certificate Program**

Students should apply as non-degree but are not limited to two courses per quarter.

Teacher Certification Applicants should contact the School of Education at (773) 325-7740.

Students interested in DePaul’s Institute for Professional Development (certificate programs in Computer Science) should contact the Institute for Professional Development at (312) 362-6282 for application and further information.

**Advanced Standing**

Freshman and transfer applicants who have earned college credit in any of the following Advanced-Standing programs will be awarded credit according to University policies:

1. DePaul University Cooperative High School-College Program (See page 442).
2. College Board Advanced Placement Exams (AP) and/or College Level Examination Program (CLEP). Refer to the Credit-By-Examination section of this bulletin (page 467) for further information.
3. College Course Work in High School. Students successfully completing college-level course work while in high school are awarded credit for all transferable courses upon receipt of an official college transcript.
4. Military Service Program. Credit is accepted for service school training, USAFI, and DANTES courses following DePaul guidelines.

**Second Bachelor’s Degrees**

DePaul does not encourage coursework toward a second bachelor’s degree and will not grant another undergraduate degree to students continuing their studies within the same academic field. Students planning to obtain a second bachelor’s degree should find out more about alternatives at the undergraduate or graduate levels by contacting the Office of Adult Admission.
READMISSION

Former DePaul students admitted with Special Student status must complete a new Adult Student Application if absent from the university for three quarters, excluding summer sessions. If a student has been absent for more than two years a new application will be required.

Former DePaul students originally admitted with Degree or Baccalaureate status must complete a Readmission Application if any of these conditions exist:

1. Absence from DePaul for three or more consecutive quarters, excluding summer sessions.
2. Attendance at another accredited college or university after leaving DePaul. Official transcripts must be received before a readmission decision is made. Please note: A maximum of 99 quarter hours of credit from junior or community colleges and 132 quarter hours of credit from four-year institutions can be transferred to DePaul.
3. Academic dismissal from DePaul (refer to dismissal, page 468). A dismissed student can be considered for readmission after a period of two quarters, excluding summer sessions. A recommendation is required from the Dean of the college which initiated the dismissal. Students are bound by the standards of the bulletin in effect at the time of readmission. Applications are available in the Office of Admission.

INTERCOLLEGE TRANSFER

DePaul students with degree status who desire to transfer to another college within DePaul may obtain an Inter-College Transfer Application from the Office of Admission. The following general conditions must be met:

1. The student must be currently enrolled at DePaul or be absent from DePaul for no more than two consecutive quarters, excluding summer sessions, be in good academic standing, and have a minimum 2.00 DePaul GPA.
2. The student must have earned a minimum of 12 quarter hours as a degree-seeking student at DePaul and those hours must be posted on the official DePaul transcript.

In addition to the above conditions, students desiring to transfer to The Theatre School or the School of Music must meet the audition or interview requirements of those schools.

CAMPUS TOURS AND INTERVIEWS

Tours and admission interviews for prospective students and their families are strongly recommended and are offered at DePaul’s Loop and Lincoln Park campuses. Call the Loop Campus Admission Office at (312) 362-8880 to arrange an interview or a tour of the Loop Campus facilities including the College of Commerce, the School of Computer Science, Telecommunications and Information Systems. Call the Lincoln Park Admission Office at (773) 325-7500 to arrange an interview or a tour of the College of Liberal Arts and Sciences, the School of Education, the School of Music, The Theatre School and student housing on the Lincoln Park Campus. Out-of-state residents call toll free 1-800-4DePaul.
PLACEMENT TESTING

DePaul requires all degree-seeking freshmen and most transfer students to write a placement essay and take placement tests in mathematics before meeting with an academic advisor and registering for courses. In addition, first year students planning to begin foreign language coursework beyond the introductory level should also take the appropriate modern language exam. Results from these assessments are used to identify students’ strengths and weaknesses and place them in appropriate courses in order to ensure a successful transition to academic work at DePaul. The placement testing program is administered by the Assessment Center, which is located in SAC 166 on the Lincoln Park campus. Please call (773)325-75609 for more information.

GUIDELINES

MATHEMATICS: New students whose test performance indicates a weakness in computational skills and/or basic algebra skills must either retest successfully or pass the appropriate developmental (WRC) class before enrolling in mathematics or science courses, or in other courses requiring mathematical skills. Students are encouraged to attend a free computational skills and algebra review workshop before retesting.

WRITING: Student’s placement essays will be factored with standardized test scores (i.e. ACT or SAT) and other indicators of writing skill, such as previous coursework, to determine which first-year writing courses to take. These include two composition and rhetoric courses and two developmental classes in college level writing. Based on this assessment, students may be asked to take two, three or four of these courses. Non-native speakers lacking a proficiency in English will be placed into special sections of developmental reading and writing courses.

READING: New students whose test performance shows a weakness in college-level reading will be placed in one or two developmental reading courses based on their essay and standardized test scores.

ACADEMIC ADVISING

At DePaul, academic advising is organized within each college or school. Students should work closely with their advisors to plan workable educational programs according to their interests and goals, to understand degree options and requirements, to assess their strengths and challenges as students, and to develop realistic objectives for themselves upon graduation.

For entering freshmen, the initial advising process is as follows:

- Admission to DePaul University
- Placement testing, advising and registration through summer orientation
- First year faculty advisor will be the student’s Discover or Explore Chicago course teacher until an advisor is assigned from the student’s home college or school.

Transfer students should contact their college or school for advising and registration as soon as they have completed the University placement tests. Students in the School for New Learning start to work with an advisor at the point of application to DePaul.

Students are responsible for planning their own programs and fulfilling University degree requirements, as outlined in the Bulletin. Equally, they are responsible for scheduling regular appointments with their advisor, preparing for those appointments, and keeping abreast of academic policies and procedures. For more information, contact the appropriate college office.
COURSES

WRC courses are intended to build a student's skills in college-level reading, or mathematics. A maximum of between four and 12 hours (depending upon the college or school enrolled) of WRC courses may be applied toward the degree as University electives. Students who take more than their maximum of WRC courses will graduate with an academic program in excess of the 192 hours required for the degree. No credit in WRC courses may be applied toward degree requirements in Liberal Studies. Students are not permitted to take WRC courses on a pass/fail basis. In addition, WRC courses may not be accepted for transfer to other colleges or universities.

The following course descriptions summarize the content and objectives typical of WRC course offerings. Students are advised to consult the abstracts in their college office for detailed course descriptions specifying topics, texts and methods of evaluation.

READING

WRC 107  Beginning College Reading I. Emphasis on vocabulary development, inferential and literal comprehension techniques, and study skills necessary for successful work in college. Students placed in 107 are required to enroll subsequently in 108.

WRC 108  Beginning College Reading II. Continuation of 107, with emphasis on development of vocabulary and comprehension skills through reading of a variety of texts. Students with demonstrated proficiency may be permitted to enroll in 108 without taking 107. Some sections of 108 are designated for students for whom English is a second language (ESL).

SUPPLEMENTAL INSTRUCTION

WRC 109  Supplemental Instruction I. (2 credits.) The purpose of the Supplemental Instruction course is to help students make the transition to DePaul University as smooth as possible. In this class they will receive individualized tutoring, focusing primarily on Religion 100. Class time will be geared towards developing/increasing study skills. This class will give students the added time and support that will help with classes. This hour, twice a week, is an opportunity to review lectures with the SI instructor and tutor, ask any questions, receive "private tutoring," and discuss Religion class assignments.

WRC 113  Supplemental Instruction II. (2 credits.) The purpose of the Supplemental Instruction course is to help students make the transition to DePaul University as smooth as possible. In this class they will receive individualized tutoring, focusing primarily on History 105. Class time will be geared towards developing/increasing study skills. This class will give students the added time and support that will help with classes. This hour, twice a week, is an opportunity to review lectures with the SI instructor and tutor, ask any questions, receive "private tutoring," and discuss History class assignments.

COMPUTATION AND MATHEMATICS

WRC 104  Computational Skills. The objective of this course is to increase students’ competence in working with the numbers of ordinary arithmetic using a larger variety of practical problems and situations from basic sciences as motivation.
WRC 204 Basic Applied Algebra. An introduction to basic algebra (concepts of variable, manipulation of simple algebraic expressions, linear equalities and inequalities, and graphical analysis) with continued emphasis on problem-solving.

NOTE: Non-degree students who wish to take tests for placement recommendations in writing or mathematics should call the Assessment Center.

Students who have earned a grade of C- or better in either a mathematics course numbered 130 or higher or in any business mathematics course at DePaul are not permitted to enroll in WRC 104 or 204.

PROJECT ACADEMICS

Project Academics is DePaul University’s professional and former collegiate athlete degree completion and community outreach program. The Project serves as the Midwest regional office for the 175 colleges and universities of the National Consortium for Academics and Sports (NCAS).

Project Academics coordinates the continuing education and career transition programs for the National Football League, National Basketball Association, and selected professional baseball organizations. In addition, Project Academics assists any former student-athlete whose eligibility expired prior to completion of a degree.

All athletes who return to school in this manner are asked to participate in a community outreach effort aimed at middle and high school students. Last year, this effort reached over 7,500 Chicago area students who participated in the program’s outreach efforts. Each year, the NCAS sponsors National Student Athlete Day, a day set aside to recognize the outstanding contributions of students who successfully balance academics and athletics.

Project Academics works together with Athletes Committed to Educating Students (ACES), an organization providing after school programs for Chicago Public School students. The ACES program, aimed at grade school students is partly staffed by students who have received Americorps grants.

Project Academics offers the university community speakers on the subjects of athletic transition, professional sports, and many other related subjects. For more information, please contact Tom Kowalski, director, at (312) 362-6403.
TUITION AND FEES

dePaul University is a not-for-profit corporation. No student pays the actual cost of his or her education. Tuition and fees are held at their present level through gifts of alumni, foundations, corporations, the Vincentian priests and brothers, and friends of the University. All policies are under continual review. Therefore, the Board of Trustees reserves the right to change its charges and fees as conditions require.

UNDERGRADUATE TUITION FOR THE 2001-2002 ACADEMIC YEAR

The tuition rates below apply to Summer Session I, 2000 through Spring Quarter, 2001.

Part-Time (1-11 hours) Tuition Per Credit Hour
- Commerce, Computer Science, Telecommunications & Information Systems, Education, and Liberal Arts & Sciences (Pre-2001 Students) ...........................................$319.00
- Music .............................................................................................................................380.00
- Theatre ...........................................................................................................................460.00

Full-Time (12-18 hours) Tuition
- Commerce, Computer Science, Telecommunications & Information Systems, Education, and Liberal Arts & Sciences .............................................................$16,140.00
- New 2001 Students...................................................................................................$16,500.00

School of Music
- Full-Time (12-18 hours) Packaged Tuition Rate Pre-1999
  - Music Students ........................................................................................................$18,300.00
- Full-Time (12-18 hours) Packaged Tuition Rate for
  - New Autumn 1999 Music Students (guaranteed 4-years) .....................................$17,700.00
- Full-Time (12-18 hours) Packaged Tuition Rate
  - New Autumn 2000 Music Students ........................................................................$18,700.00

School for New Learning
- Tuition Per Credit Hour .........................................................................................$319.00
- Learning Assessment Seminar ..................................................................................320.00

The Theatre School
- Full-Time (12+ hours) Packaged Tuition Rate for New Autumn 1998
  - Theatre Students (guaranteed 4 years) .................................................................$17,800.00
- Full-Time (12+ hours) Packaged Tuition Rate for New Autumn 1999
  - Theatre Students (guaranteed 4 years) .................................................................$18,700.00
- Full-Time (12-18 Hours) Packaged Tuition Rate for New Autumn 2000
  - Theatre Students (guaranteed 4 years) .................................................................$19,600.00
- Full-Time (12+ hours) Packaged Tuition Rate for
  - New Autumn 2001 Theatre Students (guaranteed 4-years) ...............................$20,500.00

ROOM AND BOARD FOR THE 2000-2001 ACADEMIC YEAR

The Department of Residence Life provides students with a wide range of housing options. For room and board rates go to http://reslife.depaul.edu.

GENERAL FEES

- Application Fee ..............................................................................................................$35.00
- Registration Fee (each registration) ............................................................................10.00
- New Student Orientation Fee
  - Freshman ..................................................................................................................100.00
  - Transfers ...................................................................................................................45.00
- Delinquency Fee ...........................................................................................................100.00
- Deferred Examination Fee
  - On Designated Dates ...............................................................................................10.00
  - At Time Not Designated .........................................................................................20.00
- Premiere DePaul Orientation .....................................................................................100.00
- School for New Learning Proficiency Examination Fee ...........................................50.00
The Theatre School Audition Fee.................................10.00
The Theatre School Certificate Fee............................25.00
Service Fee, each returned check...............................25.00
Fee for each transcript of credits...............................5.00
Note: Fees are subject to change without prior notice.

COMPUTER FEES

Students enrolling in courses that require computer resources may be assessed one or more computing fees, which support the maintenance of university computing systems and facilities. Courses requiring these fees are noted in the class schedule. For some courses, instructors may require computer fees that are not shown in the schedule. These fees will be billed to the student's tuition account, as appropriate.

Student Computing Fee. Students enrolled in courses requiring student accounts on the UNIX or IBM system will be assessed by a $25.00 fee per course.

PC Classroom Fee. Students enrolled in courses that meet for five or more sessions in one of the PC classrooms will be assessed a $25.00 fee per course.

TUITION PAYMENT POLICY

All tuition and fees are due DePaul University at the time of registration. All charges must be paid in-full by the payment date. The payment dates for each term of the 2001-2002 academic year are:

- Friday, August 31, 2001—Fall Quarter
- Friday, December 7, 2001—Winter Quarter
- Friday, March 15, 2002—Spring Quarter
- Friday, June 14, 2002—Summer I
- Friday, July 19, 2002—Summer II

Tuition charges for any course registrations after the payment date must be paid in-full within two business days of the registration.

Tuition is due by the payment date whether or not a bill has been received. If you have not received a bill, you may contact Student Financial Services at (312) 362-8379 or (312) 362-8480 any time during business hours to determine the amount you are required to pay.

Payment must be received in the Payment Center or one of its depositories by the payment dates as indicated. Students may pay by check, money order, or credit card (Visa, MasterCard, Discover, or College Card). Payments may be made to the Payment Center by mail or in person, or if paying by credit card, by phone (312) 362-8480. (Please note: If paying by mail, the University does not accept responsibility for delays in the U.S. Postal Service.) Payments can be made on the university website at http://campusconnect.depaul.edu using a credit card or visa or mastercard checkcard.

Students whose accounts show a balance due after the date payment is required will be assessed a $100 delinquency fee and prohibited from future registration and receiving transcripts until the debt is cleared. Any requests appealing assessment of delinquency fees must be submitted in writing to the Student Financial Services.

BILLING

Bills will be printed and mailed when a registration is recorded. Payment must be made by the published payment date to avoid delinquency fee assessment regardless of whether or not a bill is received. If a bill is not received students may contact the office at (312) 362-8480 for information relative to charges due. Revised bills will be issued for enrollment changes made after the initial registration.
For registrations and enrollment changes made after the payment date for a term, payment is due immediately. Although bills will be issued, to make timely payment students may contact the above referenced office for information regarding tuition charges.

If a student loses or misplaces the bill and needs a copy of the tuition account for records or for employer reimbursement, a printed copy of the account may be obtained from the Student Financial Services.

REFUNDS

Students receiving financial aid in excess of direct University costs may receive a refund of a valid credit balance. Refund processing begins after financial aid has been applied to students’ University accounts, which is never earlier than ten days prior to the beginning of a term. Students who anticipate having a credit balance on their account (due to excess financial aid) may indicate how they wish to receive their funds by completing a “Refund Preference Form”, which is available at both the Student Accounts and Financial Aid offices. Excess financial aid refunds are generated automatically by one of three means: by direct deposit, check by mail, or check pick-up. Direct deposit refunds are the most secure and are therefore recommended by the University.

Students not receiving financial aid who have an account credit balance have the option of leaving the credit balance on the account to be applied toward future term expenses, or applying for a refund of the credit balance. Students who wish to apply for a refund should contact the Cashier’s Office, either in person or by phone. Refunds will be made by check, and will be mailed to the student at the mailing address on file with the University.

GENERAL NOTES

1. Registration cannot be accepted from a student with an unpaid balance from a prior term. Registration attempted under these circumstances is subject to cancellation.
2. Tuition and fees for courses audited are charged at the regular tuition rates. These must be paid at the time of registration and are not refundable.
3. Undergraduate students combining undergraduate and graduate courses will pay the appropriate rate for each class.
4. If a student gives the University a check that is returned by the bank upon which it was drawn, marked “Not Sufficient Funds,” “Payment Stopped,” “Refer to Maker,” or “Account Closed,” a $25.00 charge will be assessed for each such occurrence. The University reserves the right to refuse acceptance of a personal check without prior notice.
5. Any foreign checks must be made payable in United States dollars or they will not be accepted by the University.

DEPARTMENTAL FEES

ART
Each course with material fee..........................................................$15.00 - 145.00

BIOLOGY
Each course with laboratory.................................................................40.00

CHEMISTRY
Each course with laboratory...............................................................70.00
EDUCATION
Physical Education Students
Equipment fee for each activity course.................................................................7.50
Activities Accident Policy—each quarter ...............................................................4.50*

LIBERAL STUDIES
Each Scientific Inquiry course with laboratory......................................................20.00-70.00

MUSIC
Locker fee ..................................................................................................................7.00
Instrumental rental fee—each quarter ...............................................................25.00

NURSING
Each course with laboratory ..................................................................................20.00

PHYSICS
Each course with laboratory ..................................................................................30.00

THE THEATRE SCHOOL
Locker, per quarter ................................................................................................5.00
Scripts and materials, per quarter .....................................................................5.00
*Subject to change without notice.

NOTE: Fees are not refundable. Certain fees other than those listed above are shown with the course listing.
FINANCIAL AID

Undergraduate students at DePaul University received over 89 million dollars in financial aid, from all sources, during the 1998-99 academic year in the form of scholarships, grants, student loans, and employment. This assistance is provided through DePaul University in partnership with federal and state agencies, lending institutions, corporations, and foundations. All students who are citizens or permanent residents of the United States or its territories are eligible for consideration for financial assistance. Inquiries should be directed to the Office of Financial Aid, 9th Floor, DePaul Center, Loop Campus, or Room 118, Schmitt Academic Center, Lincoln Park Campus. Telephone inquiries can be made by calling (312) 362-8091.

WHERE TO GET FINANCIAL AID APPLICATIONS

Financial aid applications are available from high school counselors or the Office of Financial Aid. A student applying for aid administered by DePaul University's Office of Financial Aid should use the Free Application for Federal Student Aid (FAFSA). The FAFSA will also serve as applications for the Illinois State Monetary Award, the Federal Pell Grant, and the Federal Direct Loan.

Students and parents are encouraged to contact the Office of Financial Aid with any questions they may have concerning application requirements. Students are advised NOT to wait for an admission decision before applying for financial aid. Both application procedures can take place simultaneously, although a student must be admitted before an aid award will be offered.

FINANCIAL AID APPLICATION PROCEDURES

• Apply for admission to a degree or eligible certificate program.
• Complete the Free Application for Federal Student Aid (FAFSA), and either mail it to the Federal Student Aid Processing Center or transmit it electronically via the Internet (instructions can be found on the Office of Financial Aid website). Students should submit the FAFSA as soon as possible after January 1 to ensure timely processing.
• Students whose applications are selected for verification by the U.S. Department of Education, as well as those students whose applications may need further clarification, will be required to submit their federal income tax returns at a later date in order to receive a financial aid award. Students will be notified in writing if student and/or parent tax returns are required.
• New students will be considered for institutional assistance on a first-come, first-served basis. Returning students receiving institutional assistance must have their FAFSA on file with the University by May 1 in order to be considered for renewal of that assistance.

APPLICATION DEADLINE

All students are advised to file forms early. Forms are available in January, for funds for the upcoming school year. In order to receive priority consideration for University aid, ALL students must complete their financial aid file as soon after January 1 as possible. New students will be evaluated and packaged on a first-come, first-served basis up to May 1, based upon the availability of funds. RETURNING students will be considered for financial aid if they have completed the filing requirements by May 1, based upon the availability of funds.
AID PROGRAMS AND SCHOLARSHIPS

FEDERAL

FEDERAL PELL GRANT
Degree-seeking undergraduate students who are enrolled or plan to enroll on at least a half-time basis (6 hours per quarter) are eligible to apply for this grant assistance. Students who are applying for financial aid administered by DePaul University can also apply for the Pell Grant by completing the Free Application for Federal Student Aid (FAFSA). This form is available from high school counselors or the Financial Aid Office.

For the 2000-2001 academic year the maximum Pell Grant is $3,300.

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT
This program is for undergraduate students demonstrating exceptional financial need. The number and amount of these awards will depend on an annual appropriation from Congress.

FEDERAL PERKINS LOAN
Co-sponsored by DePaul University and the federal government, Federal Perkins Loans are awarded to degree-seeking students who demonstrate financial need. The simple interest is 5% and the repayment period begins six months after the borrower ceases half-time enrollment. Due to the scarcity of Federal Perkins Loan funds, they are awarded only to exceptionally needy students. Award amounts vary according to financial need.

FEDERAL WORK STUDY (FWS)
Funded jointly by DePaul University and the federal government, this program provides jobs on-campus and off-campus for students demonstrating financial need. Students are normally employed for 15-20 hours per week. The hourly wage depends on the job and student's qualifications. Initial interviews for FWS positions are through the Career Center. Student job listings are available via the Career Center website.

FEDERAL DIRECT LOAN PROGRAM
There are two types of Federal Direct Loans—subsidized and unsubsidized. Subsidized Federal Direct Loans are based on financial need. Repayment is deferred until after you graduate or cease to be enrolled at least half-time, and the interest is paid by the government while you are enrolled in school. Unsubsidized Federal Direct Loans are not based on need. You may borrow the cost of education minus all other financial aid received, including any subsidized Federal Direct Loan, up to the maximums in the tables below. However, the interest must be paid by you while you are enrolled, or it may be accrued and capitalized. Repayment of the principal is deferred until after you graduate or cease to be enrolled at least half-time.

Federal Direct Loan maximums vary according to academic level. Please see the tables below.

<table>
<thead>
<tr>
<th>Dependent Undergraduate Students</th>
<th>Direct Loan Maxiums</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshmen</td>
<td>$2625</td>
</tr>
<tr>
<td>Sophomores</td>
<td>$3500</td>
</tr>
<tr>
<td>Juniors</td>
<td>$5500</td>
</tr>
<tr>
<td>Seniors</td>
<td>$5500</td>
</tr>
</tbody>
</table>

Dependent undergraduate students may borrow the Federal Direct maximums (in subsidized, unsubsidized, or a combination) listed above.
Independent Undergraduate Students

<table>
<thead>
<tr>
<th>Independent Undergraduates</th>
<th>Subsidized Direct Loan Maximums</th>
<th>Total Direct Loan Eligibility (Subsidized and Unsubsidized)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshmen</td>
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<td>$5500</td>
<td>$10,500</td>
</tr>
<tr>
<td>Seniors</td>
<td>$5500</td>
<td>$10,500</td>
</tr>
</tbody>
</table>

Independent undergraduate borrowers may borrow the subsidized Federal Direct Loan up to the maximums indicated above, but may supplement their Federal Direct Loan borrowing with the unsubsidized Federal Direct Loan up to the amounts indicated (provided their cost of education minus other resources supports these amounts.)

For new borrowers, repayment of this loan begins six months after the borrower ceases half-time enrollment. The interest rate is variable, but cannot exceed 8.25%. Students who have borrowed previously through the Federal Direct Loan program should review their promissory notes for information regarding repayment terms.

STATE OF ILLINOIS

ILLINOIS STATE MONETARY AWARD

This program of gift assistance is administered by the Illinois Student Assistance Commission (ISAC). Undergraduate students who are residents of Illinois are eligible to apply for awards, which range in 2000-2001 from $300 to $4,530 per year. The awards are based on financial need, and may be used for tuition and fees only. Both full and half-time students are eligible.

DEPAUL UNIVERSITY

DEPAUL UNIVERSITY GRANTS

DePaul University grants are awarded to students enrolled in a first undergraduate degree program who demonstrate financial need. Award amounts vary according to financial need and availability of funds.

DEPAUL UNIVERSITY SCHOLARSHIPS

DePaul University offers a variety of scholarships for entering full-time freshmen, the funds for which are provided by both the University itself and generous alumni and friends of DePaul University. All scholarships are renewable for three additional years. Unless otherwise indicated, all students who apply for admission by December 1 are automatically considered for all scholarships.

Art Scholarship

Art Scholarships are awarded to declared Art Majors in the College of Liberal Arts and Sciences based on demonstrated artistic ability and promise. Candidates must submit a portfolio to be considered.

Arthur J. Schmitt and Fritz A. Bauer Scholarships

These prestigious merit scholarships are awarded to entering full-time freshmen on the basis of academic proficiency, demonstrable leadership, and standardized test scores.

Centennial Scholarship

Centennial Scholarships are awarded to minority students on the basis of academic achievement and leadership qualities.

DePaul Debate Scholarship

For debate qualifiers and champions at the state or national level.
Ledger & Quill Scholarship
The Ledger & Quill Scholarships are awarded to declared Accounting majors in the College of Commerce who demonstrate academic achievement and leadership qualities.

Mayor’s Leadership Scholarship
These scholarships are awarded to Chicago residents who have given exceptional service to their high school, church, home communities or civic organizations and who demonstrate financial need.

Monsignor John Egan Hope Scholarship
For Chicago residents who have an exceptional record of community service and civic activity and exhibit financial need.

Presidential Scholarship
These scholarships are awarded to entering full-time freshmen demonstrating academic achievement and leadership qualities.

Specialized Scholarships
A number of scholarships are awarded directly by University departments. These include the School of Music, The Theatre School, and the Athletic Department. Information is available from the Scholarship Coordinator in each of these departments.

Transfer Scholarship
Transfer Scholarships are awarded to entering transfer students with at least 44 quarter hours (30 semester hours) of transferable credit from a two-year Illinois college. Candidates must also have a 3.5 transferable grade point average.
Transfer students who are members of Phi Theta Kappa honor society will also be considered if they meet the above requirements.
ALTERNATIVE FINANCING

DEPAUL UNIVERSITY

The DePaul University Payment Plan (DePUPP) is a budget payment option which allows students to pay their tuition, fees, and room and board in monthly installments over a 9, 8 or 7 month period. This service is available to all DePaul University students. It is not a loan program, there are no interest or finance charges, or credit or financial need requirements.

The student determines the budget amount for the plan. DePUPP requires a minimum budget amount of $750.00. The budgeted amount is the student’s total estimated annual charges (tuition, fees, room and board) less the total estimated financial aid awards (annual scholarships, grants, loans). Books and personal expenses are not covered by this budget. The total amount budgeted under the plan will be divided equally over the number of months in the plan at the time you apply.

The plan period is from July to March with payments due the 25th of each month. The student may pay by check, money order, credit card (VISA, Master Card, or Discover), or Electronic Funds Transfer.

Monthly billing statements will be sent to the student in advance of each payment due date. The statement will reflect charges and any payments or credits received since the last bill, the payment plan amount due by the 25th, and the current outstanding balance.

Students are urged to apply early. To participate in the nine-month program, applications must be received by the Accounts Receivable Office no later than June 26th.

Applications received after August 26th but prior to September 26th will be processed for Winter/Spring term registrations only. Payments for the budgeted amount will be over a six-month period with the first payment due October 25th, and the last payment due March 25th.

Students who wish to participate in DePUPP should complete and submit a plan application to the Accounts Receivable Office with the application fee by the appropriate due date. An annual non-refundable fee of $35.00 is required with each application.

The application is valid for one academic year only. For each year a student wishes to participate in this program a new application must be submitted.

More detailed information regarding this program and plan applications are available from the Student Accounts Department and the Financial Aid Office.

Any questions regarding DePUPP should be directed to the Accounts Receivable Office (312) 362-8480, or you may write to: Accounts Receivable Office, DePaul University, 1 E. Jackson Blvd., Chicago, IL 60604.

The Payment Plan for Employer Reimbursement (DePePev) is a payment option for students who receive tuition reimbursement from their employers. It is administered through the Student Accounts office of Student Financial Services. The payment plan is designed to view coverage by an employer tuition reimbursement program as pending payment. Since employer reimbursement is generally issued at the end of a term, this payment plan allows the students covered by such an employer reimbursement plan to receive an extended payment due date for their tuition charges. Regardless of when the employer reimburses the student, the tuition due dates are not negotiable. Bills and grades will be issued to the students only and not to the employers. It is the responsibility of the student to provide their employers with copies of any documents their employer may require.
ELIGIBILITY REQUIREMENTS
Students must submit the application and related fee by the application deadline. If there is a doubtful account history, past due balance, or insufficient employer documentation, the student will not be accepted into the program. If at any time the student falls delinquent in payment, the payment plan privilege is no longer available.

COURSES
To be eligible to participate in this program, students must be enrolled in the traditional quarterly courses which are 10 weeks in duration (5 week Summer courses). Special seminars, extended courses, workshops, courses which require prepayment, audits and zero credit courses are not covered in this program.

FINANCIAL AID
A student is not eligible for this program if he or she has also applied for financial aid. This program is designed to assist students who do not receive financial aid. There are no exceptions to this policy.

PAYMENT POLICY
Regardless of when the employer reimburses the student, it is the student’s responsibility to pay the balance in full on or before the tuition due date. Students who experience this delay from their employers typically pay tuition using a credit card. Students are responsible for paying their tuition accounts in full by the date whether they have completed the work for their courses and whether or not they have received reimbursement from their employer. Tuition due dates are not negotiable and delinquent fees will apply to students who do not meet the tuition due date deadlines. Failure to meet the application agreement will jeopardize future participation in the program and may prevent future enrollment.

APPLICATIONS
Applications are available in the Student Financial Services Offices of Student Accounts and Student Aid, the college offices, and suburban campuses. Submit the completed application and fee to the Payment Center by the required deadline. You will be notified only if your application has been denied. Do not return the application and fee to the college—this will delay processing and acceptance into the program.

FEES/APPLICATIONS
<table>
<thead>
<tr>
<th>Term</th>
<th>Fee</th>
<th>Application Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall, Winter and Spring terms</td>
<td>$100.00</td>
<td>One time application for 3 quarters</td>
</tr>
<tr>
<td>Fall term only</td>
<td>40.00</td>
<td>Quarterly application</td>
</tr>
<tr>
<td>Winter term only</td>
<td>40.00</td>
<td>Quarterly application</td>
</tr>
<tr>
<td>Spring term only</td>
<td>40.00</td>
<td>Quarterly application</td>
</tr>
<tr>
<td>Summer Session I term</td>
<td>40.00</td>
<td>Quarterly application</td>
</tr>
<tr>
<td>Summer Session II term</td>
<td>40.00</td>
<td>Quarterly application</td>
</tr>
</tbody>
</table>

All fees are non-refundable.

<table>
<thead>
<tr>
<th>Term</th>
<th>Application Deadline Date</th>
<th>Tuition Payment Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall, Winter, Spring (one time application)</td>
<td>Friday, August 25, 2000</td>
<td>January 12, 2001</td>
</tr>
<tr>
<td>Fall quarter</td>
<td>Friday, August 25, 2000</td>
<td>April 13, 2001</td>
</tr>
<tr>
<td>Winter quarter</td>
<td>Friday, December 1, 2000</td>
<td>July 13, 2001</td>
</tr>
<tr>
<td>Spring quarter</td>
<td>Friday, March 9, 2001</td>
<td>September 7, 2001</td>
</tr>
<tr>
<td>Summer Session I</td>
<td>Friday, June 8, 2001</td>
<td>October 5, 2001</td>
</tr>
<tr>
<td>Summer Session II</td>
<td>Friday, July 13, 2001</td>
<td></td>
</tr>
</tbody>
</table>
If mailing the applications, remember to include the fee. The University does not accept responsibility for delays in the U.S. Postal System.

For information about the Payment Plan for Employer Reimbursement, call the Accounts Receivable office at (312) 362-8379.

PRIVATE SCHOLARSHIPS AND GRANTS

Many incoming and current DePaul University students are awarded scholarships and grants by private agencies and organizations for use in attending DePaul.

Students seeking scholarship assistance are also advised to inquire of local community organizations, fraternal organizations, and the company where they or their parents are employed. Libraries carry reference books which list numerous scholarships and application procedures. The Office of Financial Aid has a bibliography of reference materials available in DePaul University’s libraries which provide this type of information, and maintains links to several scholarship search databases on its Internet website.

GENERAL INFORMATION

This bulletin does not constitute a contract between the student and the University. Every effort has been made to provide students with complete and accurate and firm information. However, the University reserves the right to change programs, courses and requirements, and to modify, amend or revoke any rules, regulations or financial schedules. The student will fulfill the graduation requirements listed in the college bulletin in effect at the time of acceptance as a degree-seeking student. A readmitted student will fulfill the requirements in the bulletin in effect at the time of readmission.

STUDENT RIGHTS AND RESPONSIBILITIES

PROGRAM REQUIREMENTS

Students are responsible for planning their own programs and for completing course sequences and degree requirements. In planning each quarter’s course of studies, the student should remember that required courses take precedence over elective and advanced courses. Students should be guided by their interests or needs where electives are indicated. A student regularly employed is advised to discuss his or her course load for each quarter with a faculty advisor prior to registration. Advisors and counselors are available to assist students in planning programs and schedules.

CLASS ATTENDANCE

The University requires certification of the attendance of students in classes to fulfill requirements established by several governmental agencies. To satisfy these requirements it is University policy that attendance will be monitored in all classes. Each school or college maintains additional specific policies concerning attendance. Students should become familiar with these policies.

Promptness is expected of a student for all regular class sessions. Tardiness of more than ten minutes is generally to be considered by the instructor as an absence.
EXAMINATIONS

All courses require periodic evaluations of the student's performance. At approximately the mid-point of a course the instructor is to inform students formally of their academic progress in the course. Most courses will have a final examination.

Make-up examinations are held on scheduled calendar dates. Applications for make-up examinations must be filed in the student's College or School office three weeks prior to the scheduled date. A fee of $10.00 is charged for each scheduled make-up examination. A fee of $20.00 is charged for an examination taken at any time other than the scheduled dates. The instructor has the option of accepting or rejecting the application for a make-up examination.

PLAGIARISM

Plagiarism is a serious form of academic dishonesty involving the presentation of the work of another as one's own. Plagiarism includes but is not limited to the following:

The direct copying of any source, such as written and verbal material, computer files, audio disks, video programs or musical scores, whether published or unpublished, in whole or in part, without proper acknowledgement that it is someone else's.

Copying of any source in whole or in part with only minor changes in wording or syntax even with acknowledgement.

Submitting as one's own work a report, examination paper, computer file, lab report or other assignment which has been prepared by someone else. This includes research papers purchased from any other person or agency.

The paraphrasing of another's work or ideas without proper acknowledgement.

Plagiarism, like other forms of academic dishonesty, is always a serious matter. If an instructor finds that a student has plagiarized, the appropriate penalty is at the instructor's discretion. Actions taken by the instructor do not preclude the College or the University taking further punitive action including dismissal from the University.

For further information about the University's policies on academic integrity please consult the Student Handbook.

ACCESS TO EDUCATIONAL RECORDS

The University follows the requirements of the Family Educational Rights and Privacy Act of 1974 which permits all students to review their educational records. The procedures for such review and the rights of the students in this regard are set forth in detail in the Student Handbook.

Certain student information, known as “Directory Information,” may be disclosed by the institution to outside parties, unless the student has specifically requested that this information not be released. DePaul University considers the following to be Directory Information: name, address, telephone number, college of enrollment, class, major field of study, dates of attendance, degrees and awards received, the most recent educational agency or institution attended by the student, and participation in officially recognized activities and sports. Students who do not want Directory Information released should make a written request to the Office of the Registrar to withhold this information.

DISCIPLINARY ACTION

The University expects its students to maintain the standards of conduct and good citizenship as found in the DePaul University Code of Student Responsibility in the Student Handbook. This document, available to all students, describes the disciplinary regulations of the University and sets down procedures for students to follow if they believe that their rights are being violated.
REGISTRATION

CLASSIFICATIONS
College credit is accumulated on the basis of quarter hours earned. Degree-seeking students are classified for administrative purposes as follows: freshmen (less than 44 quarter hours), sophomores (at least 44 but less than 88 quarter hours), juniors (at least 88 but less than 132 quarter hours), seniors (at least 132 quarter hours).

FULL-TIME STUDENT
A 12 quarter hour course load is sufficient for a student to maintain full-time status for purposes of financial aid. Enrollment certification is provided through the Registrar’s Office.

GENERAL REGULATIONS
1. Each student is required to register at the time and in the manner prescribed by the University.
2. Each student is required to obtain a DePaul University Student Photo Identification Card (I.D.) to be carried while on campus. The student may be required to show this I.D. card at any time to authorized personnel of the University. The I.D. card must be presented to cash a check at the cashier’s office, pay by check at the bookstore and to use the library and computer lab facilities. Photo I.D. cards are available through the Identification Card Services Offices.
3. A student will receive credit only for courses taken in a section for which the student has been duly registered.
4. Changes in registration (courses dropped or added) must be made in person at the college office, by mail, or via the telephone or web registration systems.
5. Should a student's name not appear on the class roster, it is the student's responsibility, not the faculty member's, to resolve the problem. The student is advised to contact the college office to verify enrollment status.
6. No addition in registration for the current quarter may be made by any student after the first week of class. Further, students are to be guided by individual college regulations regarding changes in registration.
7. No withdrawal from registration can be made after the seventh week of class.

COLLEGE/SCHOOL REGULATIONS
- A student may audit a course only with permission of his or her advisor or college or school office. A student may not change from the status of credit student to that of an auditor or vice versa after the third week of class.
- To receive credit applicable to a degree from DePaul University for courses taken in another institution after becoming a DePaul degree-seeking student, a student must obtain approval and written permission from his or her college or school office prior to registration at the institution.
- Extension courses taught through other accredited institutions are accepted only when the sponsoring institution itself conducts the courses and certifies the grade and credit through an official transcript. A DePaul degree-seeking student must obtain the written permission of his dean before enrolling in an extension course.
WITHDRAWAL

Students who must withdraw either from a course or from the University may do so in person at their home college, by letter addressed to the college, or by using the University's telephone or web registration systems when appropriate. Withdrawals processed via NROL, the web, or in person are effective the day on which they are made. Withdrawals processed as a result of a letter are effective at the discretion of the college office. Simply ceasing to attend, or notifying the instructor, or nonpayment of tuition, does not constitute a withdrawal of record, and will result in academic as well as financial penalty.

When the withdrawal request has been processed, the tuition charge for courses during the regular academic year will be reduced according to the following schedule. Where the effective date is:

- Until ten business days after the beginning of the term: 100%
- After that date: 0%

For courses of more than two weeks, but four weeks or less duration, no reduction will be granted after the first week of the term. For workshops or courses of two weeks or less duration, no reductions will be granted after the workshop or sessions begin.

For the Summer sessions, consult the schedule of tuition, fees and refunds listed in the Summer classes booklet.

Fees are not refundable.

NOTE: Students receiving financial aid are advised to contact a Financial Counselor to discuss the consequences of a withdrawal effecting academic progress and eligibility at DePaul University or any other school to which they may transfer.
EVALUATION AND CREDIT

COLLEGE CREDIT

One of the University's requirements for graduation with a bachelor's degree is that a student successfully complete a minimum of 192 quarter hours of college credit. College credit is accumulated on the basis of quarter hours. The unit of credit is one quarter hour granted for 45 minutes of classroom work a week. The normal class extends over a ten-week period. An undergraduate course carries 4 quarter hours of credit unless otherwise specified. College credit is earned if a student receives an A through D, or PA grade. College credit can also be earned through transfer, advanced standing, and credit-by-examination credits.

GRADES

Following is the key to the system of evaluating the academic achievement by the student of the educational objectives specified by the instructor in the course syllabus. These definitions apply to the straight letter grade. A plus grade represents slightly higher achievement than the straight letter grade. A minus grade represents slightly lower achievement than the straight letter grade.

A The instructor judged the student to have accomplished the stated objectives of the course in an EXCELLENT manner.

B The instructor judged the student to have accomplished the stated objectives of the course in a VERY GOOD manner.

C The instructor judged the student to have accomplished the stated objectives of the course in a SATISFACTORY manner.

D The instructor judged the student to have accomplished the stated objectives of the course in a POOR manner. (A grade of D will not fulfill the requirements in a major field of concentration.)

F The instructor judged the student NOT to have accomplished the stated objectives of the course.

IN Temporary grade indicating that the student has a satisfactory record in work completed, but for unusual or unforeseeable circumstances not encountered by other students in the class and acceptable to the instructor is prevented from completing the course requirements by the end of the term. An incomplete grade may not be assigned unless the student has formally requested it from the instructor, and the instructor has given his or her permission for the student's receiving an incomplete grade. An 'IN' grade must be removed before the end of the following quarter. Responsibility for its removal rests entirely with the student. Failure to do so automatically reduces the grade to F.

PA Passing achievement in a pass/fail course. (Grades A through D represent passing performance.)

R Student is making satisfactory progress in a course that extends beyond the end of the term or in a project extending over more than one quarter.

W Automatically recorded when the student's withdrawal is processed on or before the date designated in the academic calendar for such a withdrawal.
FX  Student stopped attending course. This is an apparent withdrawal. The grade can be changed to a grade of W by the college administration without consulting the instructor if it is determined that the student attempted to withdraw but followed incorrect procedures, or on other administrative grounds. If not administratively removed, it is scored in the grade point average the same as an F. Students are advised to contact their college office to initiate the request to correct an FX grade. An FX grade may not be changed if it has remained on the student’s record beyond twelve months except in extraordinary circumstances.

QUALITY POINTS

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points Per Credit Hour</th>
<th>Credit Hours Attempted</th>
<th>Quality Points Merited</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0 X</td>
<td>4</td>
<td>16.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.7 X</td>
<td>4</td>
<td>14.8</td>
</tr>
<tr>
<td>B+</td>
<td>3.3 X</td>
<td>4</td>
<td>13.2</td>
</tr>
<tr>
<td>B</td>
<td>3.0 X</td>
<td>4</td>
<td>12.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.7 X</td>
<td>4</td>
<td>10.8</td>
</tr>
<tr>
<td>C+</td>
<td>2.3 X</td>
<td>4</td>
<td>9.2</td>
</tr>
<tr>
<td>C</td>
<td>2.0 X</td>
<td>4</td>
<td>8.0</td>
</tr>
<tr>
<td>C-</td>
<td>1.7 X</td>
<td>4</td>
<td>6.8</td>
</tr>
<tr>
<td>D+</td>
<td>1.3 X</td>
<td>4</td>
<td>5.2</td>
</tr>
<tr>
<td>D</td>
<td>1.0 X</td>
<td>4</td>
<td>4.0</td>
</tr>
<tr>
<td>F,FX</td>
<td>0.0 X</td>
<td>4</td>
<td>0.0</td>
</tr>
</tbody>
</table>

W, INC, PA, R  (quality points not assigned)

Transfer, advanced standing, and credit-by-examination credits do not carry quality points. These credits must be added to DePaul earned hours to obtain total hours earned.
GRADE POINT AVERAGE

A student's grade point average is computed by dividing the total number of quality points accumulated by the total number of credit hours attempted. The grade point average is calculated only upon grades earned at DePaul University.

REPEATING

Undergraduate students may have the need to repeat courses. When that occurs, all grades achieved are recorded on the academic record. The first time the course is repeated, only the new grade will be used to determine cumulative credit and to calculate the GPA. If a student repeats that course again, the second and all subsequent grades will be used to determine cumulative credit and to calculate the GPA. A course must be repeated at DePaul in order for this policy to apply. Note: A C– grade is acceptable in a student’s major providing the overall GPA in the major is 2.0.

PASS–FAIL OPTION

Sophomore standing is required before a student may use the pass/fail option. Written permission to use this option must be obtained from the student's academic advisor or from his or her college or school office prior to the third week of the quarter. Approval to use the pass/fail option, for courses of four weeks or less in duration, must be obtained before the second class meeting of the course. Under the pass/fail option a student who is not on academic probation may register for one pass/fail course each term. A maximum of 20 quarter hours may be taken under the pass/fail option. Grades A through D represent passing performance.

The option is limited to no more than one course in any one department. Courses taken to meet Liberal Studies requirements as well as courses taken to meet the requirements of a student's major, minor or allied fields of concentration may not be taken pass/fail. In addition, courses offered through the Writing, Reading and Computation department may not be taken pass/fail. Competencies awarded for prior learning or in the Lifelong Learning Domain or area to students in the School for New Learning do not count towards the twenty credit hours limit on the pass/fail option. If the course is passed, the credit hours earned are entered on the student's record; the grade is not included in computing the student's grade point average. If the course is failed, the F grade is recorded on the student's record and the credit hours attempted are included in computing the student's grade point average.

A student must apply for the elective option through his or her home college or school office.

GRADE REPORTS

A report based on the professor's evaluation of the student's total achievement in every course is sent to the student at the end of each term. This report also includes the student's credit hours attempted, credit hours earned, and quality points.

CREDIT–BY–EXAMINATION

DePaul offers students the opportunity to gain credit by examination in two ways: through Advanced Placement or CLEP. Through either of these programs, credit may be obtained for liberal studies courses, major field courses and electives. However, it is important to understand that AP or CLEP credit recognized by other colleges may not necessarily be accepted at DePaul. For more information about any of these programs, please contact the Assessment Center or your college office.
ADVANCED PLACEMENT PROGRAM (AP)
University credit for Advanced Placement is limited to incoming undergraduate students. These tests are administered by the College Entrance Examination Board during the senior year in high school. Incoming freshmen who have taken Advanced Placement should have their score reports sent to the Assessment Center prior to their enrollment at DePaul. Further information about Advanced Placement policies at DePaul may be obtained from the Assessment Center.

COLLEGE-LEVEL EXAMINATION PROGRAM (CLEP)
The College-Level Examination Program (CLEP) offers examinations, administered by The College Board, that allow students to demonstrate their knowledge, and gain college credit, in a variety of areas. Incoming degree-seeking students who took CLEP before admission to the University should have their official score reports sent to the Assessment Center. Currently enrolled students may take CLEP tests based on the approval of their college office. For more information about CLEP programs and policies, please contact the Assessment Center.

STANDARDS

DEAN’S LIST
Full-time students who maintain a cumulative grade point average of 3.30 will be placed on the Dean’s List.

PROBATION
Any student who fails to maintain a 2.00 (C) cumulative grade point average is subject to academic probation. A student is removed from academic probation when his cumulative grade point average reaches the required minimum of 2.00 (C). Ordinarily the student will not be permitted to be on academic probation for longer than two consecutive quarters.

Academic disciplinary action will be taken by the dean of the student’s home college or school in accordance with the degree of the student’s academic deficiency.

DISMISSAL
A student dismissed for academic reasons shall not be eligible for readmission to any division of DePaul University for a period of two quarters, excluding Summer session, subsequent to such dismissal. The re-admission decision is made by the Office of Admission in consultation with the college office. See Readmission Section.

A dismissed student with serious deficiency may be required to demonstrate acceptable academic achievement at another accredited college or university before readmission is approved. Courses to be taken elsewhere must be approved by the College office as acceptable, and a grade of C or better must be earned in all such coursework. If readmission is approved, the following academic policy applies to dismissed students who have demonstrated this achievement by earning 18 or more quarter hours of credit: (1) the previous grade point average will revert to zero, and (2) the previous DePaul credits attempted and earned will be added to attempted and earned transfer credit. This policy permits the student to resume a program of studies without the penalty of a previously deficient grade point average.

GRADUATION REQUIREMENTS
1. The student must have completed a minimum of 192 quarter hours. The total quality points must equal twice the number of quarter hours attempted.
2. The student must have a minimum of 2.00 cumulative grade point average. The calculation of the grade point average is described under the heading: “Evaluation and Credit” in this Bulletin.
3. The student must have satisfied all the regulations of the individual college or school granting the degree.

4. The student must complete the residential requirement, i.e., he or she must complete the following work at DePaul University: the final 56 quarter hours of credit; one-half of the credit earned in his major area of concentration; all courses in the senior year. Exemptions to the residential requirement may be made by the Dean in individual cases.

5. A formal application for graduation must be filed by a candidate. Application for graduation may be made only by classified degree seeking students. The student should contact his or her college office for information regarding deadline dates.

SECOND BACHELOR'S DEGREE

A student who has received one bachelor's degree from DePaul University or another institution may receive a second bachelor's degree provided that:

a) all normal graduation requirements as listed above are met;

b) a minimum of 56 quarter hours of credit beyond those applied to the first degree are earned in residence at DePaul;

c) at least one-half of the credits required by the second area of concentration are completed in residence at DePaul.

DePaul does not normally encourage coursework toward a second bachelor's degree and will not grant a further undergraduate degree to students continuing their studies within the same academic field. Students planning to obtain a second bachelor's degree should find out more about alternatives at the undergraduate or graduate levels by contacting the Office of Adult Admission. (See page 424.)

GRADUATION WITH HONORS

The distinction “with highest honor” is conferred upon students who have demonstrated rare scholastic ability by obtaining a 3.85 grade point average.

The distinction “with high honor” is conferred upon students who have demonstrated definitely superior ability by obtaining a 3.7 grade point average.

The distinction “with honor” is conferred upon students who have maintained a 3.5 grade point average.

An undergraduate student who has entered DePaul with previous academic credit will be considered for graduation with honor if the following conditions are met:

1. The student must first have earned the minimum of a 3.5 cumulative grade point average for course work taken at DePaul and;

2. a. Students who have taken at DePaul one-half or more of the credits required for their degree will have their graduation with honors determined by their DePaul course work alone or;

   b. Students who have taken at DePaul less than one-half of the credits required for their degree will have their graduation with honors determined by the cumulative grade point average of all course work taken at DePaul and all course work accepted for transfer credit.
UNIVERSITY ANNUAL COMMENCEMENT

The University's annual commencement exercises are conducted in June. A baccalaureate mass is included in the commencement program, and a reception follows each graduation exercise. Attendance at the graduation exercise is optional, however, graduates must notify their college office of their intention four weeks before the ceremony. Graduates will receive detailed instructions concerning the commencement exercise from the college office.

TRANSCRIPTS

Requests for transcripts should be presented to the Registrar's Office in writing at least two weeks in advance of the time needed. Requests will not be taken over the phone. Transcripts are sent directly to the institution designated by the student. Students may also request transcripts for their personal use. A fee will be charged for each transcript requested, and will be issued only after the student has fulfilled all his financial obligations to the University.

Official transcripts of credit earned at other institutions are a part of the student's file at DePaul University and are not reissued or copied for distribution. If needed, they must be obtained directly from the institution in question.

GRADUATE STUDY

DePaul University provides a number of programs in graduate education through its graduate divisions. A student planning to complete a graduate program should inquire of his faculty advisor how an undergraduate junior and senior can, in most major concentrations, begin studies in the Graduate School applicable toward a master's degree.

Master's degree programs are offered (1) through the College of Liberal Arts and Sciences, Graduate Division, in Biological Sciences, Chemistry, Communications, Economics, English, History, Interdisciplinary Studies, International Studies, Liberal Studies, Mathematical Sciences, Mathematics Education, Nursing, Philosophy, Physics, Psychology, Public Services, Sociology, Writing; (2) through the School of Computer Science, Telecommunications and Information Systems in Computer Science, Distributed Systems, Human-Computer Interaction, Information Systems, Software Engineering, Telecommunication Systems, and Management Information Systems; (3) through the Graduate School of Business in Accounting, Economics, Finance, Management, Marketing; (4) through the School of Music, Graduate Division, in Music Performance, Music Education, Music Jazz Studies, Music Composition; (5) through the School of Education, Graduate Division, in Curriculum Development, Educational Leadership, Human Services and Counseling, and Reading and Learning Disabilities; (6) through the School for New Learning; or (7) through The Theatre School, in Acting, Directing, Costume Design, Lighting Design, Scenic Design.

Doctoral Degree programs are offered through the College of Liberal Arts and Sciences in Philosophy, and Psychology, through the School of Education and through the School of Computer Science, Telecommunications and Information Systems in Computer Science.